

# West Devon Council



West Devon  
Borough  
Council

<b>Title:</b>	<b>Summons</b>																														
<b>Date:</b>	<b>Tuesday, 29th September, 2015</b>																														
<b>Time:</b>	<b>4.30 pm</b>																														
<b>Venue:</b>	<b>Chamber - Kilworthy Park</b>																														
<b>Full Members:</b>	<p style="text-align: center;"><b>Mayor</b> Cllr Cloke <b>Deputy Mayor</b> Cllr Sheldon</p> <p><i>Members:</i></p> <table><tbody><tr><td>Cllr Baldwin</td><td>Cllr Moyse</td></tr><tr><td>Cllr Ball</td><td>Cllr Musgrave</td></tr><tr><td>Cllr Benson</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Cann OBE</td><td>Cllr Parker</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Pearce</td></tr><tr><td>Cllr Davies</td><td>Cllr Ridgers</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Roberts</td></tr><tr><td>Cllr Evans</td><td>Cllr Sampson</td></tr><tr><td>Cllr Hockridge</td><td>Cllr Samuel</td></tr><tr><td>Cllr Jory</td><td>Cllr Sanders</td></tr><tr><td>Cllr Kimber</td><td>Cllr Sellis</td></tr><tr><td>Cllr Leech</td><td>Cllr Stephens</td></tr><tr><td>Cllr McInnes</td><td>Cllr Watts</td></tr><tr><td>Cllr Moody</td><td>Cllr Yelland</td></tr><tr><td>Cllr Mott</td><td></td></tr></tbody></table>	Cllr Baldwin	Cllr Moyse	Cllr Ball	Cllr Musgrave	Cllr Benson	Cllr Oxborough	Cllr Cann OBE	Cllr Parker	Cllr Cheadle	Cllr Pearce	Cllr Davies	Cllr Ridgers	Cllr Edmonds	Cllr Roberts	Cllr Evans	Cllr Sampson	Cllr Hockridge	Cllr Samuel	Cllr Jory	Cllr Sanders	Cllr Kimber	Cllr Sellis	Cllr Leech	Cllr Stephens	Cllr McInnes	Cllr Watts	Cllr Moody	Cllr Yelland	Cllr Mott	
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																														
<b>Committee administrator:</b>	Member.Services@swdevon.gov.uk																														

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

**3. Confirmation of Minutes**

**1 - 6**

To approve and adopt as a correct record the Minutes of the Meeting of Council held on 28 July 2015

**4. To receive communications from the Mayor or person presiding**

**5. Business brought forward by or with the consent of the Mayor**

**6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21**

**7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15**

**8. To consider questions submitted by Members under Council Procedure Rule 21**

**9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:**

**7 - 44**

**(i) Planning & Licensing Committee**

Meeting held on 21 July 2015

Meeting held on 18 August 2015

Meeting held on 15 September 2015

**(ii) Overview & Scrutiny (Internal) Committee**  
Meeting held on 21 July 2015

**(iii) Audit Committee**  
Meeting held on 28 July 2015

**Unstarred Minute to agree**  
Members are recommended to agree:

**AC 11 Contract Procedure Rules**  
**RESOLVED** to **RECOMMEND** that the Audit Committee has reviewed the updated version of the Contract Procedure Rules and the Council be **RECOMMENDED** to approve the revised Rules for inclusion in the Council's Constitution.

**(iv) Hub Committee**  
Meeting held on 22 September 2015

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| <b>10.</b> | <b>To receive the report of the Place and Strategy Specialist on Planning Obligations Thresholds</b>   | <b>45 - 76</b> |
| <b>11.</b> | <b>To receive the report of the Group Manager - Business Development on the Introduction of a Discretionary Local Business Rate Relief Discount Policy</b> | <b>77 - 88</b> |